

**XXVII  
CARIFTA SWIMMING  
(SY & WP)  
CHAMPIONSHIPS  
April 5 - 10, 2012**

**BOURNEMOUTH SWIM COMPLEX &  
NATIONAL STADIUM POOL  
KINGSTON, JAMAICA**

**MEET SUMMONS**

# XXVII CARIFTA 2012 SYNCHRONISED SWIMMING & WATER POLO

## 1. DATE AND VENUE

<b>DATE:</b>	April 5 <sup>th</sup> – 10 <sup>th</sup> , 2012
<b>VENUE 1:</b>	National Stadium Pool – Water Polo Female – 19 & Under // 15 & Under Male - 19 & Under // 15 & Under
<b>POOL SPECIFICATIONS:</b>	50 Metre Pool 25 Metre warm down pool available
<b>VENUE 2:</b>	Bournemouth Swim Complex - Synchronized Swimming
<b>POOL SPECIFICATIONS:</b>	25 Metre pool Small warm up pool available
<b>GAMES VILLAGE:</b>	Knutsford Court, New Kingston

## 2. TENTATIVE SCHEDULE

<b>Thursday, April 5<sup>th</sup>:</b>	Arrival of teams (WP) WP Technical Meetings - 7:00 PM (Games Village) WP Technical Officials Meetings - 8:30 PM (Games Village)
<b>Friday, April 6<sup>th</sup>:</b>	Arrival of teams (SY) SY Technical Meetings - 7:00 PM (Games Village) SY Technical Officials Meetings - 8:30 PM (Games Village) <b>Water Polo Competition (DAY 1)</b>
<b>Saturday, April 7<sup>th</sup>:</b>	Synchronized Swimming (DAY 1) Figures <b>Water Polo Competition (DAY 2)</b> Opening Ceremony - (TBC)
<b>Sunday, April 8<sup>th</sup>:</b>	Synchronized Swimming Solos & Duets (DAY 2) <b>Water Polo Competition (DAY 3)</b>
<b>Monday, April 9<sup>th</sup>:</b>	Synchronized Swimming Teams (DAY 3) <b>Water Polo Competition (DAY 4)</b> Closing ceremony -
<b>Tuesday, April 10<sup>th</sup>:</b>	Departure of Teams

### 3. INVITED FEDERATIONS

1. Antigua & Barbuda
2. Aruba
3. Bahamas
4. Barbados
5. Bermuda
6. Cayman Islands
7. Dominica
8. Grenada
9. Guadeloupe
10. Guyana
11. Jamaica
12. Netherlands Antilles
13. Martinique
14. St Lucia
15. St Vincent & The Grenadines
16. Suriname
17. Trinidad & Tobago
18. Turks & Caicos Islands
19. US Virgin Islands

**Note: The Organizing Committee may invite non CARIFTA Federations or Club Teams to participate in the Water Polo and Synchronized Swimming Competitions. In the event that this does materialize, competition results will be scored in two categories: 1. CARIFTA Championships (CARIFTA Federations only), and 2. The Combined CARIFTA Competition (all Teams entered).**

### 4. COMPETITION RULES

#### 4.1. THE COMPETITION

The Competition will be conducted in accordance with FINA Rules 2009-2013 in force at the start of the competition.

#### 4.2. INTERPRETATIONS

The Organizing Committee of CARIFTA 2012 and the Jury of Appeal shall have complete authority to answer and resolve any interpretation, resolution and call relating to these Competitions. Nominations for the Jury of Appeal should be submitted at the Technical Meetings.

#### 4.3. AGE GROUPS

##### **Synchronized Swimming:**

A. Competitors will compete in the following age groups:

- |            |        |
|------------|--------|
| 12 & Under | Female |
| 13-15      | Female |
| 16-18      | Female |

A synchronized swimmers age group shall be determined by the age of the swimmer as of **midnight on 31<sup>st</sup> December 2012.**

##### **Water Polo**

- A. 19 and Under Female/Male
- B. 15 and Under Female/Male

The athletes age group shall be determined by the age of the player as of **midnight on December 31<sup>st</sup>, 2012.**

## 5. ELIGIBILITY

- A. All participating Federations must be registered and in good financial standing with FINA, or, affiliated with a member of FINA in good financial standing
- B. Participating Federations must be in good financial standing with all Federations invited to participate in the CARIFTA Swimming Championships.
- C. Competitors must be either citizens of the Country they represent whether by birth or naturalization, provided that a naturalized citizen shall have lived in that Country for at least one year prior to the entry deadline for the Championships. Additionally, non-citizens may be entered providing the competitor has been resident in the country for one (1) year prior to the entry deadline and must not have swum for another country during that period. All Competitors must also be registered with, or a member of, the swimming Federation of the Country that they represent.
- D. If a Country enters a competitor that is not a citizen of that country by birth or naturalization, the code for that country shall be changed by adding "AG" to the designated three letter FINA country code and used throughout the competition e.g. JAM shall be changed to JAMAG.

## 6. PRELIMINARY ENTRIES

Preliminary Entries in each discipline must be made using the Preliminary Entry forms attached or through the form provided on the [www.swimjamaica.com](http://www.swimjamaica.com) and must reach the Chairperson of the Organizing Committee by **January 4<sup>th</sup>, 2012**.

The Amateur Swimming Association of Jamaica  
Organizing Committee CARIFTA 2010 Swimming Competition  
National Stadium Pool  
Independence Park, Kingston  
Jamaica  
P.O. Box 15, Kingston 10  
Jamaica

Tel: (876)920-6230 / 920-6229  
Fax: (876) 920-6129  
Email: [asaj@cwjamaica.com](mailto:asaj@cwjamaica.com)

## 7. FINAL ENTRIES

The Final Entries must be submitted to the Organizing Committee by 12 noon on **March 1<sup>st</sup>, 2012**.

Final Entries must include the following details:

- A. Name, sex and date of birth of each water polo player/synchronized swimmer
- B. Events being entered by each water polo player/synchronized swimmer.
- C. Names of Team Officials and the position held by each official

- D. Names of qualified persons and capacity in which they are willing to serve as Meet Officials.
- E. Passport size photographs of each athlete team and meet official. Photographs must be submitted in electronic format as **.jpg** files. Each picture (.jpg file) must specify the full name and Country of the competitor. Photographs must also be compressed in Zip format for efficient transmission. The zip file must be labeled with the name of the Country and discipline. Please submit separate zip files for each discipline.
- F. Details of arrival and departure of all competitor , team and meet officials(See attached form)
- G. Entries must be signed by the President or General Secretary of the Federation with the Association's stamp affixed must be faxed or sent to the Organizing Committee Organizing Committee by the 12 noon on **deadline date of Thursday, March 1<sup>st</sup>, 2012.**

#### **8. ENTRY RULES:**

##### **SYNCHRONISED SWIMMING:**

- A. Each Country/Club may enter two (2) solos, two (2) duets and one (1) team per age group.
- B. The team must comprise a minimum of four (4) and a maximum of eight (8) competitors.
- C. No competitor may participate out of her age group, even it were an older age group than that of the competitor.

##### **WATER POLO:**

- A. Each Country/Club may enter one (1) team per age group.
- B. The team must comprise a minimum of nine (9) and a maximum of eight (13) players.

#### **9. MINIMUM NUMBER OF PARTICIPATING COUNTRIES:**

The minimum number of countries participating in a competition shall be two (2). If after the final entries have been submitted there are not at least two (2) countries participating in any discipline/event the remaining participant shall be informed by the Organizing Committee as soon as possible.

#### **10. TEAM OFFICIALS**

**Each participating Country/Club may include in its delegation, at the cost indicated in Section 11, the following officials:**

**NB:** The following persons are included in the above allocation of team officials: doctors, masseurs, physiotherapists, chaperones, managers/chefs de mission and coaches. Each of these persons must state the capacity in which they are functioning as team officials

**SYNCHRONIZED SWIMMING:**

- A. Delegations of four (4) competitors or less will be allowed one (1) team official.
- B. Delegations of five (5) or more competitors will be allowed two (2) officials.
- C. Delegations will be allowed two (2) qualified judges in addition to the above.

**WATER POLO:**

- A. Delegations of thirteen (13) competitors or less (1 team) will be allowed three (3) team officials.
- B. Delegations of fourteen (14) to twenty-six (26) competitors (2 teams) will be allowed five (5) team officials.
- C. Delegations of twenty seven (27) to fifty two (52) competitors (3 teams) will be allowed nine (9) team officials.

Teams from non English-speaking countries will also be entitled to an additional official to serve as a translator. The Organizing Committee will endeavor to provide a bilingual Liaison Officer to be available throughout the competition or as required.

**11. REGISTRATION/ACCREDITATION PROCEDURE**

- A. On arriving at the Games Village, teams will be checked in and allocated rooms based on the pre-allocation list. If no room allocation list has been provide the OC will allocate rooms prior to the team arrival.
- B. The Head of Delegation/Manager will be taken to the Village Office to complete the following:
  - (1) Confirm delegation list.
  - (2) Complete payment of fees. Delegations will pay to the Organizing Committee the sum total of meet fees as invoiced by the host Country based on the final entries. Invoices will be sent to the National Federations prior to arrival.

NOTE: Unless an alternate method is approved in writing by the Organizing Committee, at least 90% of the invoiced meet and entry fees must be paid no later than 5 business days prior to arrival by telegraphic transfer to the following account:

**Telegraphic Transfer Instructions:**

The National Commercial Bank Jamaica Limited  
1-7, Knutsford Boulevard,  
Kingston 5  
Jamaica  
Swift Number JNCBJMKX  
For Credit to Account No. 354249677 in the name of CARIFTA Aquatics Limited

**Should payment by telegraphic transfer be the chosen option, please note that commission charges must be paid by the National Federation and that the meet fees received by the host Country must equate the amount invoiced.**

- (3) The athletes proof of age and eligibility will verified at this time. Athletes' proof of age and eligibility must be provided in the form of a passport.
- (4) Accreditation badges will be issued to each member of the official delegation after payment has been made.
- (5) Submission of flags and anthems.
- (6) The accreditation card must be carried at all times. The loss of an accreditation card must be reported to the Competition' secretariat and will be replaced at a cost of US \$25.00.

## **12. FEES**

Meet Fees for the Competition are as follows:

1. Meet Fee – US \$55.00 per night per member of the Official Delegation (swimmers, team officials & sanctioned meet officials) based on four (4) persons in a room or such a number determined by the male/female ratio and total number of persons in the delegation.

If a **specific request** is made by a Federation for accommodation other than 4 persons per room, the following rates will apply (inclusive of breakfast and dinner);

- ❖ Triple rooms – US\$ 70.00 per person per night.
  - ❖ Double rooms - US\$ 90.00 per person per night
  - ❖ Single rooms – US\$140 per person per night
2. Synchronized swimming entry fee – US \$ 5.00 per Solo, Duet or Team
  3. Transportation fee of US\$30.00 per delegation member for the period April 5<sup>th</sup> – 10<sup>th</sup> inclusive (Arrivals/departures, hotel/competition venue).

## **13. TECHNICAL MEETINGS**

- A. The Technical Meetings for WP - Thursday, April 5<sup>TH</sup>, 2012 at 7:00 PM  
SY – Friday, April 6<sup>TH</sup>, 2012 at 7:00 PM

at the Games Village observing the following order:

1. Welcome & introductions
2. Description of Games Village
3. Description of Competition Venue
4. Transportation schedule

Breakout meeting for each discipline with the following agenda:

### **Synchronized Swimming:**

1. Synchronized swimming draw
2. Outline of configuration of pool

3. Any other technical matters

**Water Polo:**

1. Determine competition format
  2. Competition draw
  3. Any other technical matters
- B. The Technical Official 's Meetings for WP - Thursday, April 5<sup>TH</sup>, 2012 at 8:30 PM  
SY - Friday, April 6<sup>TH</sup>, 2012 at 8:30PM  
at the Games Village.

**14. PROTESTS**

All protests to the Referees' Decision must be submitted to the referee in writing within 30 minutes after the event, signed by the Team Manager of the delegation and accompanied by US \$25. If the protest is upheld the fee will be returned to the Delegation's leader.

**15. JURY OF APPEAL**

- A. There shall be a Jury of Appeal to adjudicate all appeals against a Referee's rejection of a protest.
- B. Each country shall be entitled to nominate a representative to serve on the Jury of Appeal. Nominations will be submitted in writing at the Technical Meeting – WP (April 5<sup>th</sup>, 2012) and SY (April 6<sup>th</sup>, 2012)
- C. The Jury of Appeal shall be comprised of 3 disinterested persons drawn from the pool of nominees submitted by each country.

**16. AWARDS:**

**In the event that any non-CARIFTA Federation/Club is entered, results will be scored in two categories:**

- 1. CARIFTA Championships (CARIFTA Federations only), and**
- 2. The Combined CARIFTA Competition (all Teams entered)**

Points will be awarded as follows:

**AWARDS SHALL BE MADE FROM FIRST (1<sup>ST</sup>) TO EIGHT (8<sup>TH</sup>) PLACE IN EVERY EVENT,**

**FIRST TO THIRD PLACE SHALL BE AWARDED MEDALS; GOLD, SILVER AND BRONZE RESPECTIVELY. ALL OTHER WILL BE AWARDED CERTIFICATE OF PARTICIPATION.**

**THE AWARDS SHALL BE MADE AT THE END OF EACH EVENT ON THE AWARDS STAND. ONLY THE FIRST THREE PLACES WILL GO TO THE AWARDS STAND. THE FLAGS OF THE FIRST THREE PLACES SHALL BE RAISED AND THE first 25 seconds of the ANTHEM OF THE WINNING COUNTRY SHALL BE PLAYED.**

**IN WATER POLO, DUETS AND TEAMS IN SYNCHRONIZED SWIMMING, EACH PARTICIPANT SHALL RECEIVE THE CORRESPONDING AWARD.**

For Water Polo points will be as follows:  
72, 66, 60, 54, 48, 42, 36, and 30.

**FOR SYNCHRONIZED SWIMMING POINTS WILL BE AS FOLLOWS:**

**SOLOS : 24, 22, 20, 18, 16, 14, 12, 10.**

**DUETS : 36, 33, 30, 27, 24, 21, 18, 15**

**TEAM : 72, 66, 60, 54, 48, 42, 36, 30**

- A. Independent scoring will be kept in each discipline with the trophies awarded to the top three teams overall in each discipline.**
- B. Synchronized swimming - places will be determined according to the swimmers scores.**
- C. Synchronized Swimming – Medals will be awarded to 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place in each event (including the alternates and coach).**
- D. Water Polo – Medals will be awarded to 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place in each age group (including the team coach).**
- E. Water Polo – Trophies will be awarded to the top goal scorer, best defensive player and the best goalie in each age group (determined by a committee to be selected at the Technical Committee Meeting)**

**17. OPENING OF POOL**

Water Polo – The pool will be available for warm up 30 minutes before match time.

Synchronized Swimming – Each Country/Club will be allotted pool time with The Alternate pool can/will be used.

**18. FLAGS AND ANTHEMS**

Each Delegation shall provide:

- A. Two (2) flags of their country no larger than 4 feet by 6 feet.**
- B. A compact disk of their National Anthem with a time span of not longer than 30 seconds.**

**19. CEREMONIES**

- A. There will be an Opening Ceremony (per discipline) on their first day of the Competition (WP 6<sup>th</sup> & SY 7<sup>th</sup> - This will be confirmed as too will time and venue).**
- B. Closing Ceremony (there will be one (1) if any – Time and Venue TBA) where the trophies will be presented.**

## **20. TRANSPORTATION**

- A. Teams will be responsible for arranging their own transportation to and from Jamaica and the cost there-of.
- B. Official delegations and approved meet officials will be met at the Norman Manley International Airport by Organizing Committee Volunteers and transported to the Games Village.
- C. Official delegations and approved Meet Officials will be transported from the Games Village to the Airport for departure at the end of the Competition.
- D. Official Delegations and approved Meet Officials will be transported between the Games Village and the Competition Venue. A Transportation schedule will be published.
- E. The Jamaica departure tax is US\$ \$27.00 per person. This may be included in the airline ticket but verification is necessary.

## **21. ACCOMMODATION AND MEALS**

- A. Dinner will be provided on Thursday, April 5<sup>th</sup>, 2012. Breakfast and dinner will be provided from Friday, April 6<sup>th</sup> to Monday, April 9<sup>th</sup> and breakfast on Tuesday April 10<sup>th</sup>, 2012.
- B. Teams will be responsible for their own lunches; however, a boxed take away lunch option will be made available at US \$7.50 per lunch. Details will be provided on the competition website.

NOTE: The rates indicated above are valid only for the period April 5<sup>th</sup> to April 10<sup>th</sup>, 2012. Please contact the Organizing Committee for rates outside of this period.

## **22. CONTACT INFORMATION**

Lance Rochester – Water Polo  
Chairperson, Organizing Committee CARIFTA 2012 Water Polo Competition  
[lancerochester@gmail.com](mailto:lancerochester@gmail.com)

Diahann Campbell – Synchronized Swimming  
Chairperson, Organizing Committee CARIFTA 2012 Synchronized Swimming  
Competition  
[Diahann.campbell@gmail.com](mailto:Diahann.campbell@gmail.com)

Amateur Swimming Association of Jamaica  
National Stadium Pool  
Independence Park, Kingston  
P.O. Box 15, Kingston 10  
Jamaica  
Tel: (876)920-6230 / 920-6229  
Fax: (876) 920-6129  
Email: [asaj@cwjamaica.com](mailto:asaj@cwjamaica.com)

### **23. TECHNICAL OFFICIALS**

Federations or Individuals may apply to the Organizing Committee to act as a Technical Official in the Synchronized Swimming and Water Polo Competition. Application forms ([www.swimjamaica.com](http://www.swimjamaica.com)) should be completed by the Technical Official, signed by the Federation President or Secretary and submitted to the Organizing Committee President no later than January 4<sup>th</sup>, 2012.

Officials who are accepted to work at the 2012 CARIFTA SY & WP Competition Jamaica will enjoy the accommodation and transportation rates quoted in this summons.

Officials who are selected will be notified by January 31, 2012.

### **24. SUPPORTERS**

The Organizing Committee will be arranging a Supporters package which will include accommodation, transportation, accreditation, ticket to the closing ceremony and a souvenir meet magazine. Information will be posted on the official 2012 CARIFTA website [www.swimjamaica.com](http://www.swimjamaica.com)